



**APPLICATION  
FOR EMPLOYMENT**

**Top Drilling Corporation  
12864 Staunton Tpke  
Smithville, WV 26178**

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status. Applicants may be tested for illegal drugs.

(Please print legibly)

Position(s) Applied For: _____		Date of Application: _____	
Name:			
Last	First	Middle	
Address:			
Number	Street	City	State Zip
Telephone Number(s):		Cell: _____	Home: _____
Email: _____		Best time to contact you at home is: _____ am / pm	
Social Security Number (voluntary): _____			

If you are under 18 years of age, can you provide required proof of your eligibility to work? No      Yes

Have you ever filed an application with us before? No      Yes If Yes, give date: \_\_\_\_\_

Have you ever been employed with us before? No      Yes If Yes, give date: \_\_\_\_\_

Are you currently employed? No      Yes

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? No      Yes

(Proof of citizenship or immigration status will be required upon employment.)

Date available for work: \_\_\_\_\_ Desired salary/hourly range: \$ \_\_\_\_\_

Availability: Full Time / Part Time / Temporary How many hours can you work weekly? \_\_\_\_\_

Can you work nights? No      Yes Can you travel if job requires?      No      Yes

Do you have a Driver's License? No      Yes If Yes, please choose:      Operator / Commercial (CDL) / Chauffeur

Have you ever been convicted of a crime? No      Yes If yes, explain number of convictions, nature of offense(s) leading to conviction(s), how recently committed, sentence imposed, and types of rehabilitation:

\_\_\_\_\_

\_\_\_\_\_

Have you ever been in the armed forces? No      Yes If Yes, Dates of Service(s): \_\_\_\_\_

Branch of Service: \_\_\_\_\_ Duties: \_\_\_\_\_

Are you now a member of the National Guard? No      Yes Any Disability?      No      Yes

<b>EDUCATION</b>				
School	Name of School	Course of Study	# Years Completed	Diploma/Degree
High School				
College				
Graduate/Professional				
Other (Specify)				

## WORK EXPERIENCE

*Please describe your past work history. Start with your present or most recent job.*

Employer:	Dates Employed		<b>WORK PERFORMED</b>
Address:	From	To	
Phone:	Hourly Rate / Salary		
Job Title:	Starting	Final	
Supervisor:			
Reason for Leaving:	May we contact: No / Yes		

Employer:	Dates Employed		<b>WORK PERFORMED</b>
Address:	From	To	
Phone:	Hourly Rate / Salary		
Job Title:	Starting	Final	
Supervisor:			
Reason for Leaving:	May we contact: No / Yes		

Employer:	Dates Employed		<b>WORK PERFORMED</b>
Address:	From	To	
Phone:	Hourly Rate / Salary		
Job Title:	Starting	Final	
Supervisor:			
Reason for Leaving:	May we contact: No / Yes		

### Personal / Professional References (Do not include family members or past supervisors.)

	Name	Phone Number	Best time to Call	Occupation
1				
2				
3				

### Applicant's Statement

I certify that the answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary to be considered for employment. This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time should inquire as to whether or not applications are being accepted at this time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with Top Drilling Corporation is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Employer.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

*Thank you for completing this application and for your interest in our business.*